



AMERICAN VIRTUAL ACADEMY

**Meeting of the Governing Board
October 8, 2018 7:00am
Primavera Online High School
2471 N. Arizona Avenue, Chandler, AZ 85225**

A meeting of the American Virtual Academy Governing Board (“Board”) was held at 7:00 a.m. at corporate headquarters located at 2471 North Arizona Avenue, Chandler, Arizona 85225. Present in person and telephonically were the following Board Members, Administrators and other staff:

Board Members: Brian Johnson, President (telephonically)
Joe Jobe, Member
Mike Steck, Member
Damian Creamer, CEO

Administrators: Andrew F. Szczepaniak, Executive Director, Primavera (Absent)

Staff/Others: Ross Musil, CFO
John May, Controller
Roman Yasinsky, Board Member-Elect
Melissa Rodgers, Administrative Assistant

AGENDA

1. Call to Order

- a. Meeting Chair Mr. Steck conducted roll call, determined that a quorum was present, and the meeting was called to order at 7:00am. Mr. Steck also acknowledged other present at the meeting.

2. Action Item – Board Action Required

- a. Discussion and acceptance of the resignation of Brian Johnson, Board President
 - i. Mike Steck informed the board that Brian Johnson will be stepping down from the School Governing Board.
 - ii. Mr. Johnson took the opportunity to express how proud he is to have been a part of the many great things that Primavera has achieved over his many years on the board.
 - iii. Mr. Steck asked that a member make a motion to respectfully accept the resignation of Brian Johnson as from the School Governing Board.
 - iv. Joe Jobe made the motion.
 - v. Damian Creamer seconded the motion.
 - vi. Ayes: Mike Steck, Joe Jobe, Damian Creamer
 - i. Final Resolution: Motion Carried
- b. Discussion and possible approval of the board appointment of Roman Yasinsky to replace Brian Johnson as Board President

- i. Mike Steck put before the board to consider the appointment of Roman Yasinsky to the School Governing Board and as the new Board President. He spoke about Mr. Yasinsky's prior exemplary service on the School Governing Board and his desire to return.
- ii. Mr. Steck asked that a member make a motion to appoint Roman Yasinsky to the School Governing Board and as Board President.
- iii. Joe Jobe made the motion.
- iv. Damian Creamer seconded the motion.
- v. Ayes: Mike Steck, Joe Jobe, Damian Creamer
- vi. Final Resolution: Motion Carried

With the appointment of Roman Yasinsky as Board President, the meeting was turned over by Mr. Steck to Mr. Yasinsky to run.

3. Approval of Minutes

- c. Recommended approval of the Regular Board Meeting Minutes held June 26, 2018.
 - i. Mr. Yasinsky queried the Board Members to ensure that they had reviewed the previous meeting minutes and if there were any corrections or amendments. He also advised that he would be abstaining from the vote on the approval of the minutes solely because he was not a Board Member at that time and therefor was not present at the meeting.
 - ii. With no corrections or amendments noted, Mr. Yasinsky called to a motion to approve the minutes as presented.
 - iii. Joe Jobe made the motion
 - iv. Mike Steck seconded the motion
 - v. Ayes: Joe Jobe, Mike Steck, Damian Creamer
Absentions: Roman Yasinsky
 - vi. Final Resolution: Motion Carried

4. Action Item – Board Action Required

- a. Discussion and possible approval of the 2017/18 Annual Financial Report
 - a. Ross Musil took the floor to provide background about the Annual Financial Reports and field any questions from the board.
 - i. Average Daily Membership for the FY2017/18 School Year was 6,401. A very slight increase over the previous year's 6,379 ADM.
 - ii. Significant ongoing investments were made in both regular and special education, as well as additional investments in the professional development of our teaching staff.
 - iii. The 2018 School Year brought with it the first year of a State-funded pay increase of 1.06%. While this was a great start to a much larger initiative to increase teacher pay, it was noted that the school implemented this in addition to also raising average teacher pay at Primavera by an additional 4%.
 - iv. Special Education teachers are an even more rare resource. Primavera serves a large percentage of Special Education students. In 2018, all open and additional ESS positions, as well as some contract positions, were filled to ensure that this incredibly important department was fully staffed. As a result of getting all of these positions filled, including replacing the Director position, Special Education

costs grew by 35% in 2018. Headcount in this department grew by 7 staff members. The effort and the result here were notable.

- v. Three Instructional Coaches to bolster our already strong Curriculum, Instruction and Assessment staff. The Director position for this department that was held by Andrew Szczepaniak prior to his becoming Executive Director for the School was also filled.
- vi. Mr. Jobe asked for clarification on the increased Special Education spending and whether this was additional staffing for our current program or if there were new initiatives being taken. It was clarified that this was to supplement the current program.
- vii. President Yasinsky asked for a Board Member to make motion.
- viii. Joe Jobe made a motion to approve the Fiscal Year 2017/18 Annual Financial Report.
- ix. Mike Steck seconded the motion.
- x. Ayes: Roman Yasinsky, Joe Jobe, Mike Steck, Damian Creamer
- xi. Final Resolution: Motion Carried

5. Action Item – Board Action Required

- a. Discussion and possible approval of the Addendum to the Pay-For-Performance Plan
 - i. The Board was advised that the intent of this addendum is to add a Student Survey component to the already approved Teacher Pay for Performance Plan. The addendum has already been ratified by 100% of Full-time staff and 92.5% of Adjunct staff.
- xii. President Yasinsky asked for a Board Member to make motion.
 - ii. Mike Steck made a motion to approve the Addendum to the Pay for Performance Plan.
 - iii. Joe Jobe seconded the motion.
 - iv. Ayes: Roman Yasinsky, Joe Jobe, Mike Steck, Damian Creamer
 - v. Final Resolution: Motion Carried

6. Action Item – Board Action Required

- a. Discussion and possible approval of the Addendum to the Special Education Policies and Procedures
- b. Mr. Yasinsky acknowledged that the board members received the addendum in advance and had a chance to review its contents. He asked if there was any further clarification needed.
- c. With no clarification required President Yasinsky made a motion to approve the Addendum to the Special Education Policies and Procedures.
- d. Joe Jobe seconded the motion.
- e. Ayes: Roman Yasinsky, Joe Jobe, Mike Steck, Damian Creamer
- f. Final Resolution: Motion Carried

7. Informational Items

- a. Superintendent's Report
 - i. Due to the absence of Andrew Szczepaniak, Mr. Creamer read aloud Mr. Szczepaniak's report to the members.

8. Adjournment

- b. With no further action items or business to discuss, Roman Yasinsky moved to adjourn the meeting.

- c. The motion was seconded by Damian Creamer
- d. Ayes: Roman Yasinsky, Joe Jobe, Mike Steck, Damian Creamer
- e. Final Resolution: Motion Carries
- f. The meeting was adjourned at 7:34am.

Approved by: _____
Roman Yasinsky
Board President