



Special Education Guardian/Student Agreement

Dear Guardian and Student,

The special programs department at Primavera Online School aims to provide your child with excellent special education services and supports. Under IDEA, your child is entitled to Free and Appropriate Public Education (FAPE). "FAPE means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the [State]; include an appropriate preschool, elementary school, or secondary school education; and are provided in conformity with an individualized education program (IEP)." [34 C.F.R. § 300.17]

The IDEA regulations define special education as "specially designed instruction, at no cost to parents, to meet the unique needs of a child with a disability." [34 C.F.R. § 300.39(a)(1)] The regulation continues: "[s]pecially designed instruction means adapting, as appropriate to the needs of the eligible child . . . the content, methodology, or delivery of instruction." Special education also means "the adjustment of the environmental factors, modification of the course of study and adaptation of teaching methods, materials and techniques to provide educationally for those children who are gifted or disabled to such an extent that they need specially designed instruction in order to receive educational benefit." [A.R.S. § 15-761(31)]

In order to meet the needs of your child and provide specially designed instruction, case managers, teachers, and related service providers will create schedules of live instructional sessions that students are expected to attend. In addition to attending these live instructional sessions, your child may have access to schedule one on one sessions with their teachers or case manager, as well as attend our learning lab during drop in hours from 8:00 am to 5:00 pm Monday through Friday.

Sincerely,

Primavera Online Special Programs Department

Special Education Attendance Policy

Special education services are essential to supporting student success in and outside of the classroom. As discussed during the development of individualized education plans, services are determined to be necessary for students to make growth in their educational setting. As such, attendance to special education and related services sessions are required in order to provide the necessary services to support your student. Special education and related services are provided virtually in live instructional sessions led by resource teachers, case managers, or related service providers. To ensure students are continuing to be engaged in working toward their IEP goals, Primavera Online School will implement the following policy regarding special education session attendance:

Students who miss two consecutive weeks of special education or related services sessions and do not respond to teacher attempts to contact them an IEP meeting will be scheduled to discuss continued eligibility of special education services.

Primavera Attendance Policy

Attendance is based on the number of minutes each student spends working in their courses. Reporting and collecting the correct minutes logged into the system is critical. Students will complete both online and offline coursework in order to meet their weekly attendance requirements.

K-5 Grade Level Requirements:

Primavera students in grade levels K-3 are required to attend online school at least 20 hours per week. Students in grade levels 4-5 are required to attend online school 30 hours per week. Primavera's attendance requirements per grade level for elementary students are as follows:

- K-3: 20 hrs/week or 4 hrs/day
- 4-5: 30 hrs/week or 6 hrs/day

6-12 Grade Level Requirements:

Primavera students in grade levels 6-12 are required to attend online school at least 30 hours per week. Primavera's attendance requirements for grade levels 6-12 are as follows:

- Complete coursework 5 school days out of the week
- Submit and verify attendance daily

Total weekly attendance breakdown for semester courses: 1 hour per course per day or 30 hours per week for 6 courses.

Total weekly attendance breakdown for trimester courses: 1.5 hours per course per day or 30 hours per week for 4 courses.

Failure to start and complete coursework could result in withdrawal from Primavera Online School.

Guardian/Student Acknowledgement

By signing below, I understand that:

1. My child’s attendance at live virtual classroom sessions is expected to meet their individual specialized instructional needs.
2. My child’s attendance at related service sessions (speech, occupational therapy, physical therapy, etc.) is expected to meet their individual needs.
3. Failure to attend three consecutive weeks of special education or related services sessions will result in an IEP team meeting to determine continued eligibility.

Student Name _____
(print)

Guardian Name _____
(print)

Guardian Signature _____ Date _____

Student Signature _____ Date _____