

Minutes of Governing Body  
of PVA - Primavera Online School  
December 4, 2025 at 10:00 am  
2471 N. Arizona Avenue Chandler, AZ 85225

**Draft Governing Body Meeting Minutes**

**Meeting held virtually**

I. Call to Order and Roll Call - Meeting was called to order at 10:03 am. Governing Body Members Present: Dr. Ben Smith-President and Adam Wilkerson were present. Governing Body Members Absent: Joe Jobe. Also present: Jessica Pagoulatos-Executive Director, Howard Marzolf-Vice President of Finance, Cassandra Carpenter-COO, Todd Crockett-9-12 Director of Academics, and Vanessa Threat-K-8 Director of Academics.

II. Accept Agenda – Agenda was accepted.

- a. Dr. Ben Smith made a motion to accept the agenda as presented; Adam Wilkerson seconded. Motion passed unanimously.
  - 1. Adam Wilkerson – Yes
  - 2. Joe Jobe – Absent
  - 3. Dr. Ben Smith, President - Yes

III. Call to the Public – No requests for call to the public.

IV. Discussion and possible action to accept the FY25 legal compliance questionnaire.

- a. Howard Marzolf presented an overview of the FY25 legal compliance questionnaire.
  - i. Dr. Ben Smith made a motion to accept the FY25 legal compliance questionnaire; Adam Wilkerson seconded. Motion passed unanimously.
    - 1. Adam Wilkerson – Yes
    - 2. Joe Jobe – Absent
    - 3. Dr. Ben Smith, President - Yes

V. Discussion and possible action to accept the FY25 annual financial audit.

- a. Howard Marzolf presented an overview of the FY25 annual financial audit.
  - i. Adam Wilkerson made a motion to accept the FY25 annual financial audit; Dr. Ben Smith seconded. Motion passed unanimously.
    - 1. Adam Wilkerson – Yes
    - 2. Joe Jobe – Absent
    - 3. Dr. Ben Smith, President - Yes

VI. Adjournment – The meeting was adjourned without objection at 10:12 am.

Place of Posting: Primavera Online Middle/High School Office, 2471 N. Arizona Avenue Chandler, Arizona 85225.

Date/Time of Posting: December 8, 2025 at 3:00 pm

Posted By: Jessica Pagoulatos